

IEQ SCHOOL DATA BASE									
School Name: Atholton High School		Principal: JoAnn Hutchens			DATE: 12-16-2017				
IEQ Team Leader: Patrick Scible		IEQ System Leader: Greg Machuila							
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
1. No unusual or offensive odors, or temperature discomfort	M294,B117,F189,A110	M924-cold;H18-womens' room offensive odor; B117-temp. high; SocStud hallway exterior door-check HVAC; F189-cold; A110-cold air around windows	x	x	15878, 15880, 15955	12/21/16, 12/22/16			
2. No Air Fresheners	C144	C144-air freshener; staff b/r-air freshener	x						
3. No food, dirty lunch boxes, etc. left in room	Rm34,B124,B116,C143	Rm34-food not in container; B124-food not in container;B116-food not in container;C143-food containers	x						
4. Vents are clean and unobstructed	Aud., C138,B115,C135,B124	Aud-piano in storage rm,dust in vents;Aud. Catwalk-keep vents clear, clutter blocking doors;C138-vent blocked;B115dust collector doors blocked, return vents blocked;C135-dusty vents, need to clear around vent,18" clearance needed from ceiling;MusicOffice-vent needs to be cleared; B124 paper near vent,filing cabinet needs to be moved away from vent		x	15954	12/21/16			
5. Temperature sensors are not blocked									
6. Area appears clean and dust free	Aud., F42, F35, Storage 32, B119, B116, B118, B120, Boiler Rm, Staff Work Rm, B Hallway, BCMS storage, Rm 210 & stairwell, Custodial closet, Upstairs womens rr, Rm 183, F181, F184 .Stud. Ser. Rm's 20,21,22,23,15,16, G200, G206	Aud-shelves in catwalk need to be cleaned;M900-cleaning needed;remove old carpet;clear church stage, remove trash,ceiling tiles need to be thrown out,clearance on shelves,need to label all shelves;F42-too much storage;F35-too much storage,needs to be dusted;Storage 32-too much storage;B119-rugs need to be removed,cleaing&dusting needed;B116-need to move drums,closet needs 18"clearance from ceiling,Left of door needs dusting, bugs in lights,dust in hallway;B118-remove portable heater,dust floor and vent; Band booster storage-remove plastic shelves;B120(office)remove outside furniture, clean and organize,remove fake flowers;Boiler rm-clean oil on floor;Staff workroom in B Hallway-dust on floor;BCMS storage-need 18"ceiling clearance,dust on floor;BCMS planning-soap dispenser broken;Stairwell near rm 210-dusty;Upstairs hallway-window ledges dusty;Custodial closet(upstairs)floor dirty, mirror dusty,stainless steel dirty,urine smell,sticky floor, vent dirty;Upstairs womens restroom-behind door edges of floor need cleaning,vent dirty,top of partitions need dusting,bathroom floor dirty;Rm183-AV cart dirty;F181-Light lens dirty,trophies dusty,uniform rm. needs to be swept and mopped;F184-fake flowers;Student service rm20-lamp,fake flowers-rm21shelves &tops of desks dusty-rm23-fake flowers,file cabinet dusty;main student services office-fake plants,dusty-rm15-dusty shelves&desktop-rm-16-dusty;computers,ledge of cabinet,eyewash dispenser,top of whiteboard all dusty;G200-dirty light lenses;G206-Counter, Soap dispenser, refrigerator top dusty, cobwebs near ceiling (storage rm.-dusty vent;G215-telephone,comers,towel dispenser, countertops, computers, vents, window sill are all dusty;M931-trash from maintenance,needs sweeping;G212-black cart dirty,shelf&vent dusty;G213-telephone, vents & top of whiteboard dusty;G214-Dusty-shelve, window sills eyewash dispenser,computers,metal shelves,top of coat rack,soap dispenser,walls,telephone area and sinks dirty; G206-wall around pencil sharpener dirty,sinks dirty;Front lobby womens restroom-vent dusty,sinks dirty;F128storage-dispenser dirty,floor dusty;Caf.kitchen-washroom water trap needs to be cleaned(near icemaker);E172/E173/Rm67/D164/D168-storage on top too	x			12/16/16, 12/21/16, 12/23/16, 1/5/17			
7. No signs of animal infestation									
8. Ceiling tiles present; no broken, stained, or painted	Aud., B118,C148,C Hallway, Rm 44,A Hallway,E172, E173,G214,G205,M924, G201, G201, B116, Soc Stud Hallway, C137,F190, F189, A111, Media rm 50, D157, C149, Storage rm 83, E117, Rm 79, Rm 67, Rm 65, D168	Aud-leak in corner panel;B118-(on the outside of) stains on ceiling tiles;C148,C HallwayRm 44 production rm. A hallway storage;E172&E173 hallway ceiling tiles stained; G214-stained tile;G205-stained tiles;M924-stained tile;G201-stained tile near eyewash;G203-stained tiles(2);B116-stained tile;SocST hall exit-painted ceiling tiles need to be replaced; C137-replace painted tiles;F190-stained ceiling tile,bowed ceiling tile;F189-stained ceiling tiles in office (3) and stained and bowed ceiling tiles in the main room;A111-stained tiles;Media workroom-bowed tiles; Media office rm 50-stained tile;D157-writing on ceiling tile;C149-ceiling tiles stained;Main caf.outside of tiles stained (2);Storage rm 83-ceiling tiles stained (2);E117-ceiling tiles next to storm drain stained and multiple broken tiles; Rm 79-outside of-stained tiles in hallway(2);Rm 67-stained tile over sink;Rm 65-Stained tile; D168-laundry stained towel	x	x	15392, 15443, 16071, 16072, 16074, 16075, 16076, 16608, 16610, 16689	12/16/17	1/2/17		

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9. Walls show no signs of water damage/mildew/ paint irregularities	B115, Aud. Rm 34, B119, B118, D163, G208, G214	Aud. (Scene Shop B115)-wall in storage closet has crack; Aud.(Rm 34) cracked blocks on wall; B119-wall crack on back wall ;B118-crack on exterior wall in corner;A hallway womens restroom-stain on wall; D163-Crack in wall near/above window		x	15880, 15555	12/21/16, 12/19/16	
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	Rm 33	Upper level mechanical room, suspicious concern found on duct wrapping		x	15391	12/16/17	
11. Limited use of non-issued HCPSS furniture and appliances	B126, B121, C139, C143, C133, C139, C131, C146, C143, C133, C128, Stud. Ser. Rms 20,21,22,23,15,17,18, G202, G213, G209, G210, G206, G207, B48, Rm 71, D168, D165, D162, F190, F188, A109, SRO office, Media workroom	B126-refrig. in rm;Practice rooms hallway sofa needs to be removed;B121-refrigeratorµwave in office, candle in office;C139-remove lampC131-remove fans;C146-fake plants,lamps,heater;C143-stools;C133-remove leather chair,Christmas lights ,nightlight;C128-remove flags & fan;Student Services Rm20-heater,Rm21-heater,Rm22-heater & fan,Rm23-heater,refrigerator,fan,Rm15-heaterRm17-microwave,coffee pot,toaster,two refrigerators,Rm18-heater;Upstairs stairwell-sweep behind door;G202-microwave,coffee pot,refrigerator;G213-microwave,three coffeepots;Science office-refrigeratorµwaves;G209-Christmas lights;G210-Christmas lights;G206-tea/water warmer in closet & coffeepot,microwave&fridge in prep rm.;G207-vents and computer dusty-Principal's office-lamp;B48-blue sofa,refrigerator;Rm71-cloth chair,refrigerator;D168-fake plants;D165-refrigerator;D162-lamps,coffeemaker,refrigerator,heater;F190-space heater;F188-floor lamp,fan,rocking chair;A109-four microwaves;SRO office-lamp,refrigerator,fan,heater,microwave;Media workroom-coffeemaker,toaster,two microwaves,refrigerator	x				
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	Stud Ser. Rms 23, 15	Student Ser.Rm23-stuffed animals,Rm15-stuffed animals	x				
13. No structural or physical gaps around exit doors	Auditorium	Entrance doors-weather stripping needs repair		x	15939	12/21/16	
14. No improperly stored materials/chemicals	B115,B120,C133,B123,C141	B115use of spray paint;B120-remove cleaning supplies,chemical,acetone;C133unapproved cleaning products stored;B123-cleaners not approved;C141-cleaner not approved	x				
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)							
16. Barrier mats vacuumed well							
17. Fish tanks are clean and located away from vents/thermostats							
18. Waterproof barriers in place for plants and no standing water							
19. Sinks and fountains drain quickly and work properly including absence of leaks	Boiler rm.,Rm 65, D160	Boiler Rm-leaks from the hot water supply by ext. door, all pumps are leaking on boilers; Rm 65-washer hose joints are leaking behind washing machine; D160 Leaky faucet		x	15878, 15879	12/21/16	
20. No standing water in sinks, fountains, on counter							
21. Carpet dry nearby sinks, fountains							
22. Soap and paper towels available							
23. All electrical outlets secure, no frayed wires on equipment	Aud., B120,MDF Rm.	Aud.-possible need for additional outlets;B120-clock wiring needs a cover;MDF Rm-plug hole in firewall, wires/conduit;		x	15943, 15937, 15950, 15945	12/21/16	

