

# GIFTED AND TALENTED INTERN/MENTOR PROGRAM

## APPLICATION PACKET



*Lynette Burns, G/T Resource Teacher  
Atholton High School  
Lynette\_Burns@hcpss.org  
410.313.7065*



Lynette Burns, G/T Resource Teacher  
Atholton High School 6520 Freetown Road Columbia, MD 21044

---

Dear Students:

Thank you for your interest in the G/T Intern/Mentor Program.

While enrolled in the G/T Intern/Mentor Program, students design an original research study or creative production. Students study off-campus with a professional mentor in a self-selected area of interest. Student research or creative production focuses on contributing new knowledge to the field of study. The G/T Resource Teacher facilitates classroom and internship experiences, focusing on advanced-level research methodologies, college-level writing, and oral presentation skills. At the mentor site, students apply the knowledge and skills they have learned in an authentic, professional environment.

While ultimately it is my role to facilitate your internship with a mentor, it is imperative that you are involved in the preliminary mentor search. Talk to your neighbors, family, friends, and any appropriate connection that could possibly lead you to a fabulous mentor experience. Please list these contacts on your application but refrain from “cold calling” potential mentors until we have had an opportunity to meet. Finding an appropriate placement takes time and perseverance. We will speak about this process during your interview and I will provide resources.

I will use this application, teacher recommendations, and an interview to accept a maximum of 40 students in this program. Please be certain that your application is complete and submitted on time. **All applications are due to Ms. Burns in G/T Office by January 25, 2019.** Once applications are submitted, **you must sign up for an interview.** We will discuss your interests, possible placements, your questions, and reason for requesting the internship. After I have met with all applicants, you will receive a letter stating the status of your acceptance, typically by the end of February.

**For the purposes of completing your course selection sheet for next year, you should include the G/T Intern/Mentor Program #430 (or #440 for two credit students) on your course selection sheet.** Once students have been selected for the program, Student Services will be alerted, and will make the necessary schedule changes. Please note that this program meets during sixth period for the one-credit option, and during fifth and sixth periods for the two-credit option. Schedule conflicts are handled on an individual basis.

Thank you for your interest in the G/T Research Program. You are taking advantage of a wonderful opportunity. I am available in the G/T Resource Office to answer any questions that you might have.

Sincerely,

Lynette Burns  
Lynette\_Burns@hcpss.org

**Howard County Public School System**  
**GIFTED AND TALENTED INTERN/MENTOR PROGRAM**  
Application for 2019-2020

To be fully aware of all program expectations, be certain you and your parent/guardian **read all pages** before signing and submitting this application. Please TYPE or PRINT

**STEP ONE:            STUDENT INFORMATION**

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Current Grade (2018-19): \_\_\_\_\_

Email address: \_\_\_\_\_

Have you taken Independent Research? Yes or No

Credits requested:    One credit (5 hrs per week) \_\_\_\_\_ **OR** Two credits (10 hrs per week) \_\_\_\_\_

Daily Transportation is a requirement. Check the appropriate line and provide requested information)

I will drive myself \_\_\_\_\_ Driver's License Number \_\_\_\_\_

If other arrangement, please explain: \_\_\_\_\_

**Note: Parents who are transporting students must be aware that students are not always permitted to remain in school on days they are not attending their internships.**

**STEP TWO:            FIELD OF INTEREST**

Remember that participation in the Intern/Mentor Program is influenced by the availability of mentors. The number of qualified and willing professional mentors in each field of interest can vary greatly. Identifying potential mentors may help facilitate your placement. Indicate your field of interest and be as specific as possible (for example, Education-Elementary). **\*\*Please note there is an additional application process for the the Johns Hopkins University Applied Physics Laboratory. Please do not contact APL employees directly. See Mrs. Burns if you have specific questions regarding this section.**

Field of Interest: \_\_\_\_\_

Alternative (if no mentor can be secured in your first choice area) \_\_\_\_\_

Students are encouraged to identify potential mentors. Resource teachers will then contact these potential mentors. *Indicate below anyone you feel might be willing to serve as your mentor; these should be people you or your family know(s) or someone whom you have already contacted about the program.*

1. Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ How did you locate this lead? \_\_\_\_\_

2. Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_ How did you locate this lead? \_\_\_\_\_

**STEP THREE: DIRECTIONS: Think and respond carefully to the questions/statements below on a separate, typed page.**

1. Why are you interested in this field of study? Explain, in detail, what you would expect from a mentor in this area?
2. What skills and knowledge do you possess that will provide a background for an internship in your area of interest? Include specific strengths, related coursework and experiences, other volunteer or internship experiences.
3. As part of the G/T Intern/Mentor Program, students conduct research in their field of interest. Although your research focus may change, what are some of your current thoughts about what you wish to research?
4. Geographic limits may restrict the availability of a mentor. Keep in mind that some professions have limited mentors and require students who are willing to travel greater distances. **List any driving limitations (eg, not able to leave Hoco).**

**STEP FOUR: SUPPORTING DOCUMENTS**

Attach the following documents to this application:

1. **One recommendation** if you are a prior Independent Research Student, **Two recommendations** if you have not taken Independent Research
2. a **resume** (include GPA and relevant coursework)
3. **responses** to questions in Step 3

**STEP FIVE:**

**SIGNATURES**

Timely submission of this application is the responsibility of each applicant. Students submitting incomplete applications will not be considered for the program. Final acceptance into the Gifted & Talented Intern/Mentor Program depends on a successful interview with the Gifted & Talented resource teacher and successful location of an appropriate mentor. Signing below indicates that you have read the information above and that you are familiar with the expectations of this program.

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

**STEP SIX: Meet with Mrs. Burns**

1. After you submit your completed application, sign up for a brief meeting
2. Complete the Course Selection process
3. **Select an alternate course in which you have a true interest.**

**Submit all completed application materials to Mrs. Lynette Burns in C156 by January 25, 2019**

**Howard County Public School System**  
**GIFTED AND TALENTED INTERN/MENTOR PROGRAM**  
**TEACHER RECOMMENDATION FORM**

Student: \_\_\_\_\_ Area(s) of Interest: \_\_\_\_\_

Students accepted in the Gifted & Talented Intern/Mentor Program work under the professional guidance of mentors at their places of work. Working with a mentor, students identify a project idea for investigation and in-depth study. Mentors are expected to help students develop an advanced product or culminating activity for presentation to an appropriate audience. Please supply information about the above student in the areas indicated below.

<b>Initiative:</b>	poor	average	excellent	don't know
<b>Interpersonal skills:</b>	poor	average	excellent	don't know
<b>Ability to work independently:</b>	poor	average	excellent	don't know
<b>Time-Management:</b>	poor	average	excellent	don't know
<b>Maturity and task commitment:</b>	poor	average	excellent	don't know
<b>Critical reading skills:</b>	poor	average	excellent	don't know
<b>Written communication skills:</b>	poor	average	excellent	don't know
<b>Integrity and demonstrated reliability:</b>	poor	average	excellent	don't know

**Overall:**    \_\_\_ **highly recommend**    \_\_\_ **recommend**    \_\_\_ **recommend with reservations**

**Additional Comments (feel free to provide additional comments on the back):**

\_\_\_\_\_

\_\_\_\_\_

*Evaluator's Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Evaluator's Printed Name:* \_\_\_\_\_

*Subject(s) Taught:* \_\_\_\_\_

*How long and what capacity have you known this student* \_\_\_\_\_

**Please return this completed form to Mrs. Lynette Burns by January 31, 2019**

**Howard County Public School System**  
**GIFTED AND TALENTED INTERN/MENTOR PROGRAM**  
**TEACHER RECOMMENDATION FORM**

Student: \_\_\_\_\_ Area(s) of Interest: \_\_\_\_\_

Students accepted in the Gifted & Talented Intern/Mentor Program work under the professional guidance of mentors at their places of work. Working with a mentor, students identify a project idea for investigation and in-depth study. Mentors are expected to help students develop an advanced product or culminating activity for presentation to an appropriate audience. Please supply information about the above student in the areas indicated below.

<b>Initiative:</b>	poor	average	excellent	don't know
<b>Interpersonal skills:</b>	poor	average	excellent	don't know
<b>Ability to work independently:</b>	poor	average	excellent	don't know
<b>Time-Management:</b>	poor	average	excellent	don't know
<b>Maturity and task commitment:</b>	poor	average	excellent	don't know
<b>Critical reading skills:</b>	poor	average	excellent	don't know
<b>Written communication skills:</b>	poor	average	excellent	don't know
<b>Integrity and demonstrated reliability:</b>	poor	average	excellent	don't know

Overall:    \_\_\_ highly recommend    \_\_\_ recommend    \_\_\_ recommend with reservations

Additional Comments (feel free to provide additional comments on the back):

\_\_\_\_\_

\_\_\_\_\_

Evaluator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator's Printed Name: \_\_\_\_\_

Subject(s) Taught: \_\_\_\_\_

How long and what capacity have you known this student \_\_\_\_\_

**Please return this completed form to Mrs. Lynette Burns by January 31, 2019**