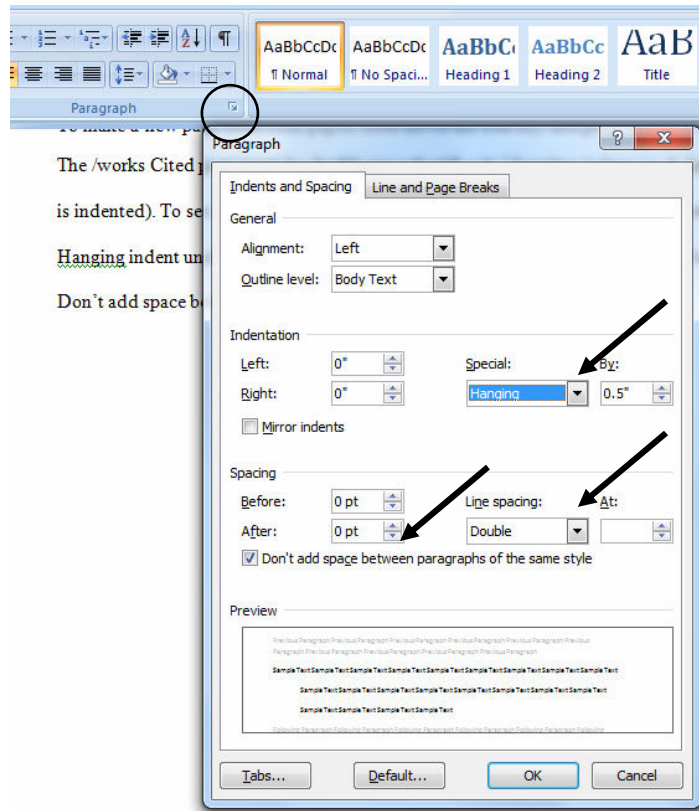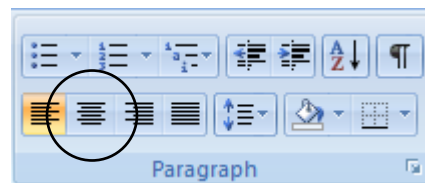MLA Format Works Cited/Consulted in Microsoft Word 2007

The Works Cited page must be double spaced with a ½ ″ hanging indent (each line after the first is indented). To set this, go to Home → Paragraph → click on the icon on the bottom right → Hanging indent under Special → Set line spacing Double → Set 0 pt spacing After and check Don't add space between paragraphs → Click OK

The title Works Cited or Works Consulted must be centered at the top of the paper. To do this, click the Center icon on the paragraph box, type the title, then return to left aligned.

Remember that your citations must be alphabetized.