

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDER NUMBER	IEQ WORK ORDER NUMBER	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
2/9/2018 13:21:19	03. FOOD: Unsealed, left in room, dirty lunch boxes	F190 kitchen	Bag of flour	X							
2/9/2018 13:27:10	03. FOOD: Unsealed, left in room, dirty lunch boxes	D168	Food in cabinet not secured	X							
2/9/2018 14:04:02	03. FOOD: Unsealed, left in room, dirty lunch boxes	World language planning office	Food not in a container	X							
2/9/2018 13:18:17	04: VENTS: Dirty, obstructed (Wall, Ceiling)	D169	Metal wire hanging from vent		X						
2/9/2018 13:25:35	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Men's restroom across from m911	Vent in back of room		X						
2/9/2018 13:25:44	04: VENTS: Dirty, obstructed (Wall, Ceiling)	F188 closet			X						
2/9/2018 13:27:20	04: VENTS: Dirty, obstructed (Wall, Ceiling)	F188	Return vent dirty		X						
2/9/2018 13:27:50	04: VENTS: Dirty, obstructed (Wall, Ceiling)	B127			X						
2/9/2018 13:46:02	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Storage 34			X						
2/9/2018 14:02:58	04: VENTS: Dirty, obstructed (Wall, Ceiling)	G211	Dust on vent		X						
2/9/2018 13:23:14	06: CLEANLINESS: Dust, trash	F190 wash room	Window sill routinely gets grit on ends		X						
2/9/2018 13:28:56	06: CLEANLINESS: Dust, trash	D168	Dusty in closet Burners need cleaning  Clean ovens Exhaust filters need to be cleaned	X	X						
2/9/2018 13:46:29	06: CLEANLINESS: Dust, trash	Greenhouse	Dirty floors		X						
2/9/2018 14:01:43	06: CLEANLINESS: Dust, trash	A102	Housekeeping of book case on exterior wall		X						
2/9/2018 14:21:01	06: CLEANLINESS: Dust, trash	B153	Clutter - difficult for custodians clean	X							
2/9/2018 14:21:26	06: CLEANLINESS: Dust, trash	G200	Clutter	X							
2/9/2018 13:15:17	08: CEILING TILES: Stained, broken, holes, painted	F190	Spray around vent			60142		2/15/18			
2/9/2018 13:57:08	08: CEILING TILES: Stained, broken, holes, painted	G212	Painted tile near teacher desk			60194		2/15/18			
2/9/2018 14:06:37	08: CEILING TILES: Stained, broken, holes, painted	A108	Hard to see water stain near back left Air diffuser		X						
2/9/2018 14:08:13	08: CEILING TILES: Stained, broken, holes, painted	G210			X						

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2/9/2018 14:09:01	08: CEILING TILES: Stained, broken, holes, painted	C148	Items hanging from ceiling tiles	X							
2/9/2018 14:09:56	08: CEILING TILES: Stained, broken, holes, painted	Storage 30	Large brown		X						
2/9/2018 14:11:29	08: CEILING TILES: Stained, broken, holes, painted	A112	Large multi stained / rings. A slight pink ring along with brown			60000		2/14/18			
2/9/2018 14:12:11	08: CEILING TILES: Stained, broken, holes, painted	87				60144		2/15/18			
2/9/2018 14:14:04	08: CEILING TILES: Stained, broken, holes, painted	A112	Very faint small stain near exhaust grille		X						
2/9/2018 14:14:49	08: CEILING TILES: Stained, broken, holes, painted	G202	Next to desk		X						
2/9/2018 14:22:10	08: CEILING TILES: Stained, broken, holes, painted	A111	Brown stain in a pinned marked replaced tile		X						
2/9/2018 14:23:16	08: CEILING TILES: Stained, broken, holes, painted	G203	Frequent tile stain issue		X						
2/9/2018 14:27:19	08: CEILING TILES: Stained, broken, holes, painted	G205	2 tiles		X						
2/9/2018 14:28:54	08: CEILING TILES: Stained, broken, holes, painted	G207	Near window		X						
2/9/2018 14:31:41	08: CEILING TILES: Stained, broken, holes, painted	Control booth	Near door		X						
2/9/2018 14:48:08	08: CEILING TILES: Stained, broken, holes, painted	A107	2 stained near window one old and one new stain - pinned		X						
2/9/2018 13:43:14	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Storage 33	Mezzanine - suspect mold				60475	2/20/18			
2/9/2018 13:49:02	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Media center	Peeling / big bubbling paint off drywall bulk head along courtyard section 800 for books			60064		2/14/18			
2/9/2018 13:49:41	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Media center	Peeling / big bubbling paint off drywall bulk head along courtyard section 800 for books			60064		2/14/18			
2/9/2018 14:49:01	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	A107	Water mark in light lense		X						

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2/9/2018 13:20:48	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C131	2 fans noted	X							
2/9/2018 13:49:16	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	C137	2 Stained ceiling tiles on interior wall side, heater on desk, stuffed doll on shelf	X	X						
2/9/2018 13:18:43	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	F190	Therapy Dog pillow	X							
2/9/2018 13:20:08	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	F190	Therapy Dog pillow	X							
2/9/2018 13:41:41	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	C128	Stuffed animal on file cabinet and fan/heater noted	X							
2/9/2018 14:00:57	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	G212	Stuffed animals above cabinet	X							
2/9/2018 14:06:15	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	G209	Flags and curtains	X							
2/9/2018 14:21:31	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	B154	Tennessee flag	X							
2/9/2018 13:14:23	13. AIR GAPS: Structural or physical gaps around exit doors	Daycare exit	Crack on right side of wall			59652		2/12/18			
2/9/2018 13:52:25	13. AIR GAPS: Structural or physical gaps around exit doors	Media center	Corner of brick and block wall is a gap corner courtyard computer center / academic future display			60065		2/14/18			
2/9/2018 14:03:36	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	A104	Live plant on slate window sill nothing under	X							
2/9/2018 14:29:55	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	A101	Artificial roses	X							
2/9/2018 13:30:20	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	D168	Water stain under sink (hallway wall sink on right)			60472		2/20/18			

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2/9/2018 13:36:48	22. SOAP AND PAPER TOWELS: Unavailable near sinks	Women's bathroom near D163	Missing soap dispenser		X						
2/9/2018 14:20:15	22. SOAP AND PAPER TOWELS: Unavailable near sinks	G201	Replace soap dispensers....metal ones rust the soap		X						
2/9/2018 13:48:01	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	Greenhouse	Extension & network cord on floor near water	X							
2/9/2018 13:58:13	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which hinder operation	G212	Dusty return near door		X						
2/9/2018 13:15:06	33. WINDOWS: Broken	C129	2 window screens broken			60063		2/14/18			
2/9/2018 13:43:07	40. EXTERIOR WALL STAINS: Dark stains from roof or scuppers on outside walls	Wall across from G212	Crack in drywall			60471		2/20/18			
2/9/2018 14:10:42	40. EXTERIOR WALL STAINS: Dark stains from roof or scuppers on outside walls	Near G210	Crack in paint on exterior wall			60469		2/20/18			
2/9/2018 13:24:30		C132									
2/9/2018 13:27:17		C135	Crack in wall above window			59654		2/12/18			
2/9/2018 13:38:22		C135	Hall ceiling tile near extinguisher out of place		X						
2/9/2018 13:46:19		Media center	One artificial plant on bookshelf	X							
2/9/2018 13:54:22		C139	Fan near window	X							
2/9/2018 13:57:09		41 storage	Items stored on top of shelves too close to ceiling	X							
2/9/2018 14:02:52		C146	Crack on wall between windows			59654		2/12/18			
2/9/2018 14:07:11		C147	Crack on wall to left of window			59654		2/12/18			
2/9/2018 14:10:14		C148	Storage too close to ceiling	X							
2/9/2018 14:17:03		C152	Cracks in wall near window			59654		2/12/18			
2/9/2018 14:44:57		A110	2 ceiling tile near window			59654		2/12/18			