Senior College Information Night

Agenda • 9/12/17

6:30	**College Application Procedures**	**AHS Counselors**
6:50	**Financial Aid Information**	**Director, Financial Aid Services HCC**
7:20	**College Admission Representatives Q & A Panel**	**HCC McDaniel Towson UMBC UMCP**

Application Process

1. Decide on schools
2. Request transcripts and letters of recommendation at Atholton
3. Complete application
4. Send SAT/ACT scores
5. Financial Aid and scholarships

Counselor Roles

SCHOOL COUNSELORS	
A – C	Mr. Cohen
D – H	Ms. Meledick
I – Mn	Ms. Richardson
M – Sb	Ms. Clearfield
Sc – Z	Ms. Rogers

ROLE

- Senior Classroom Lessons (this week)
- Write letters of recommendation
- Send documents to colleges
- Ongoing support for students and parents

Registrar Roles

REGISTRARS

Ms. Sultan

Ms. Fales

Office located in Student Services to left of entrance.

ROLE

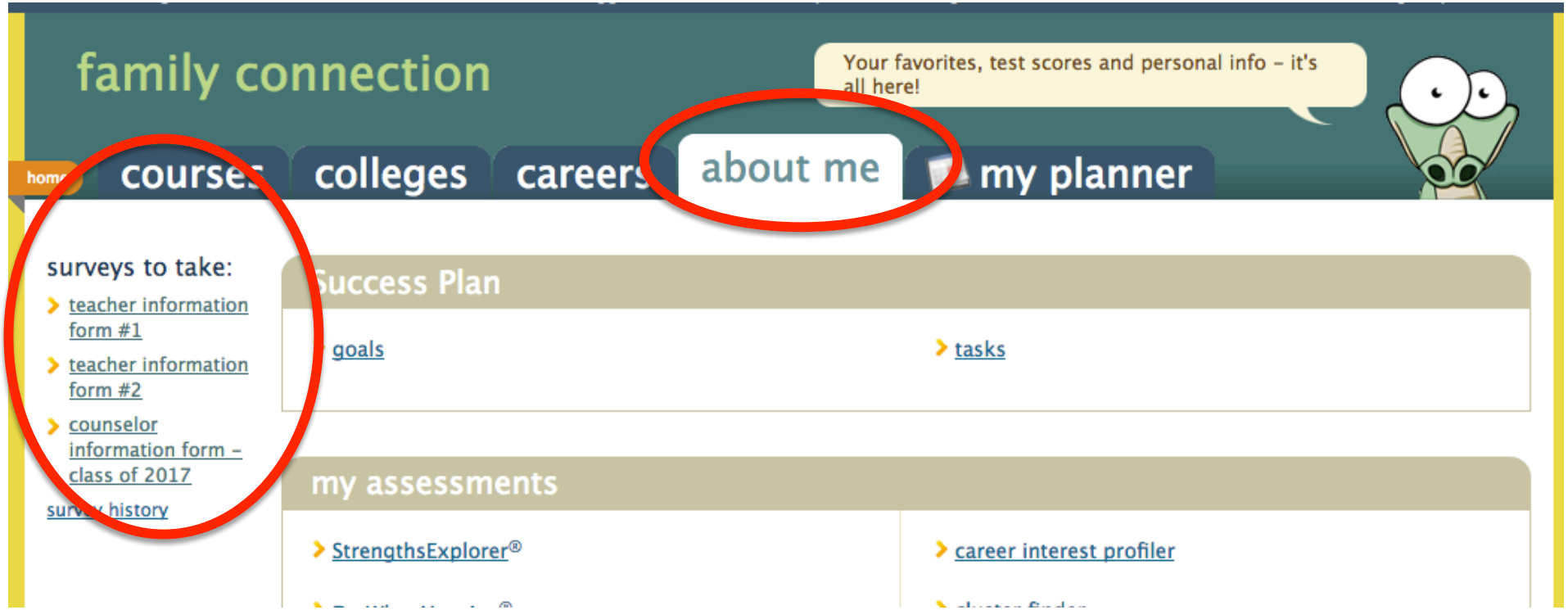
- Collect waivers and provide senior folders to students
- Process anything transcript related (not just for colleges)
- Update and provide school profile
- Publish class rank

Naviance Role

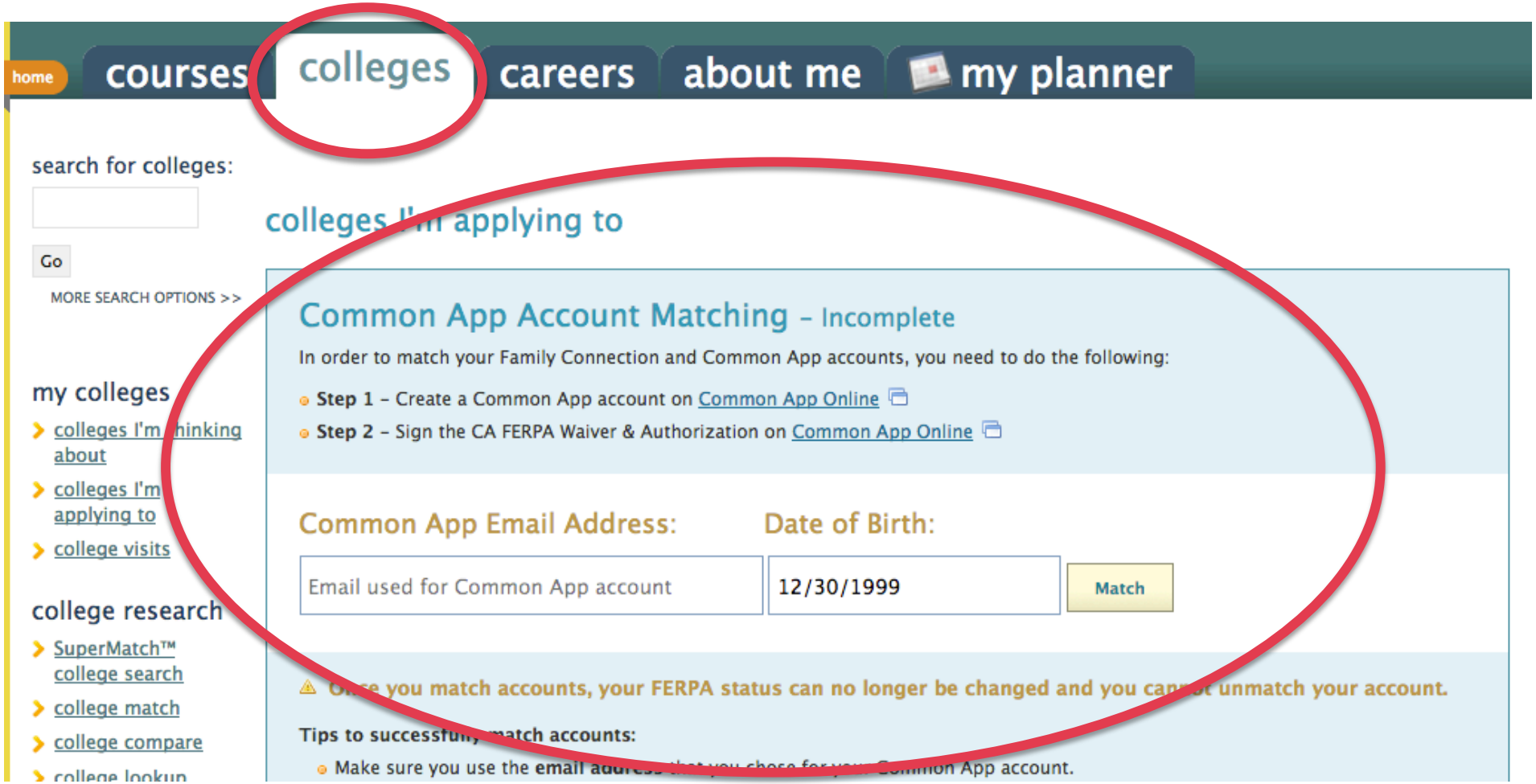
www.connection.naviance.com/atholton

- Online vehicle for delivering documents to colleges
- Common App – match student common app account to Naviance account
- Counselor Information Survey
- Teacher Information Form

Naviance Surveys



Naviance – Common App Matching



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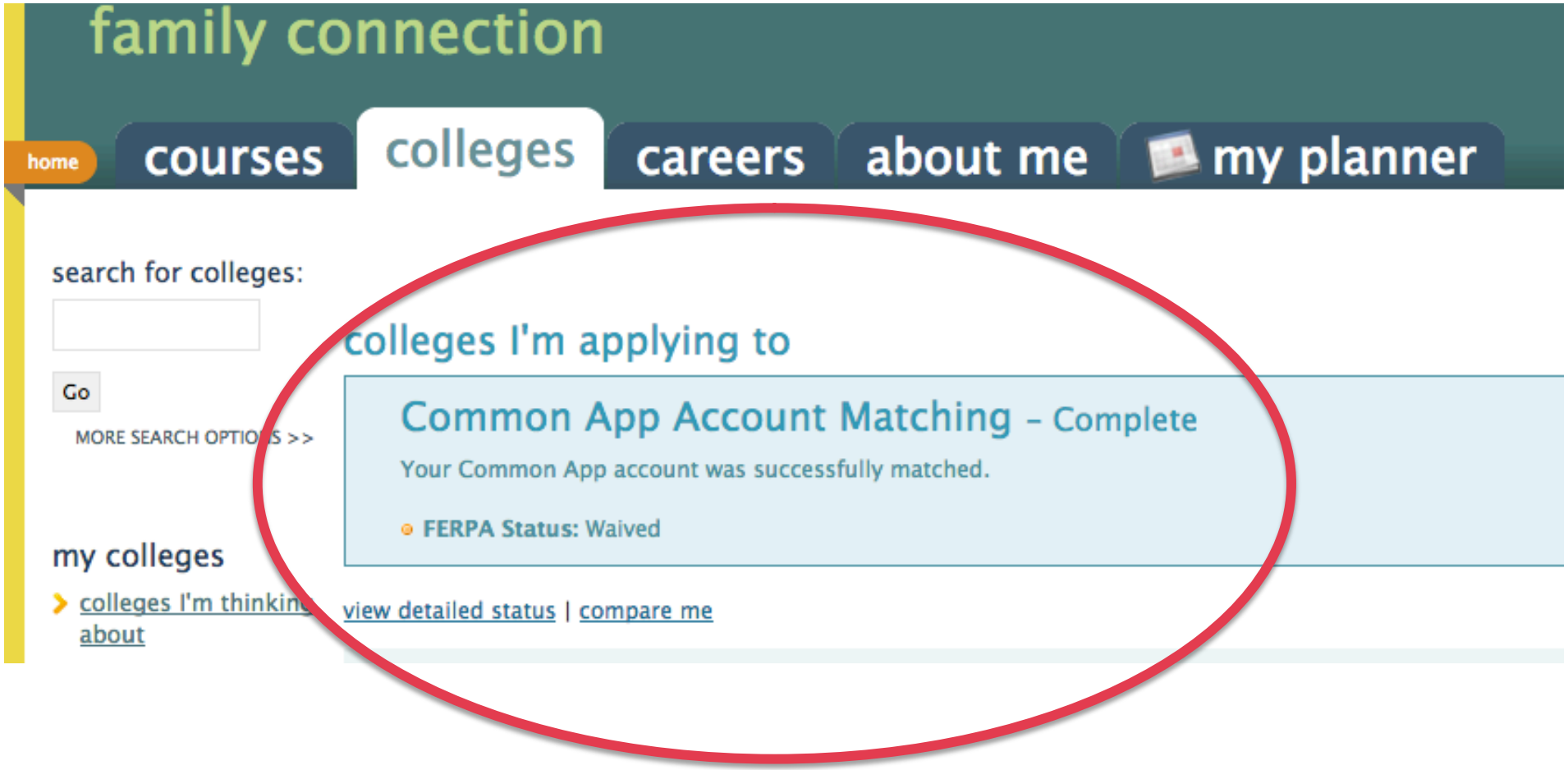
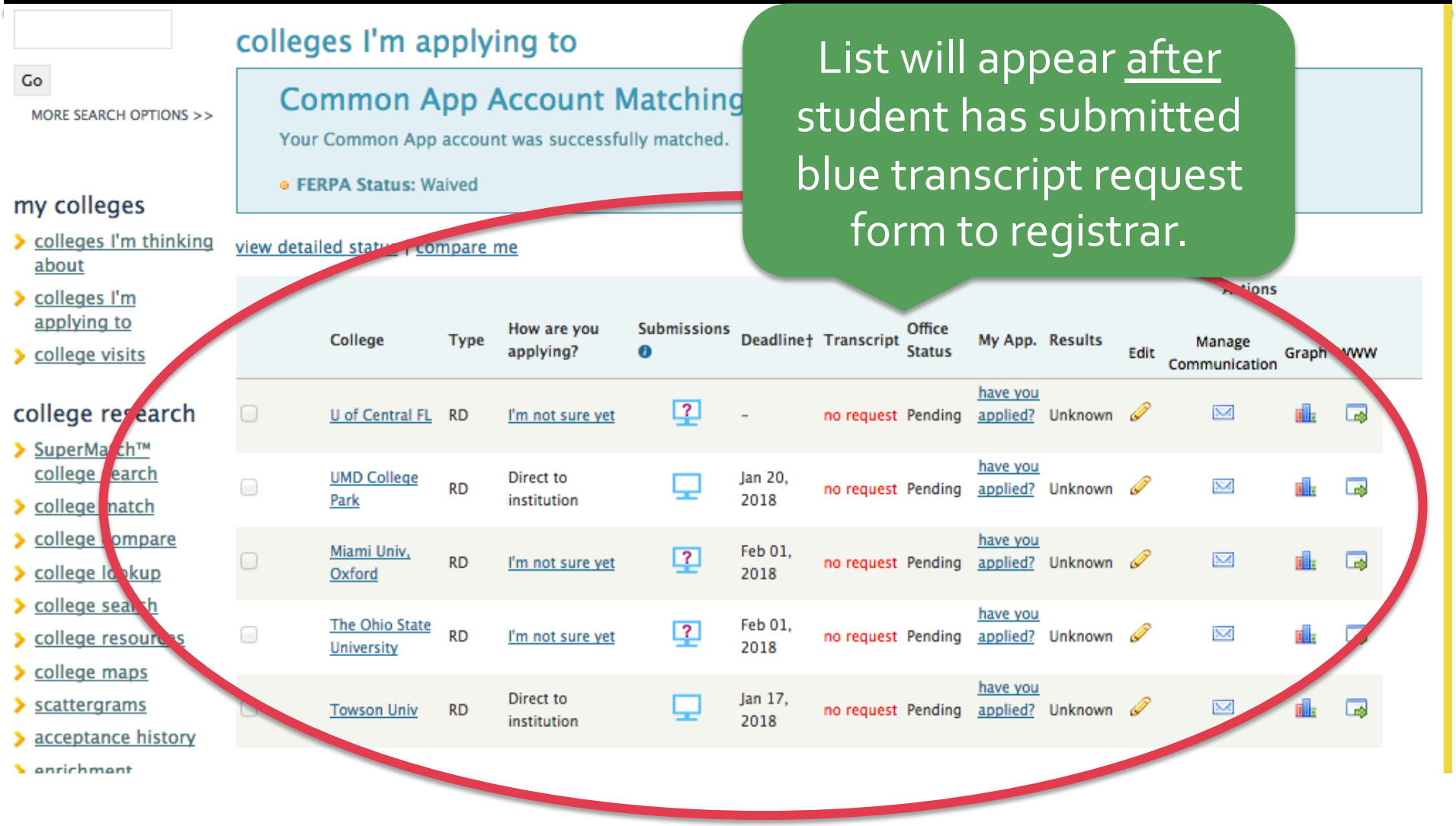
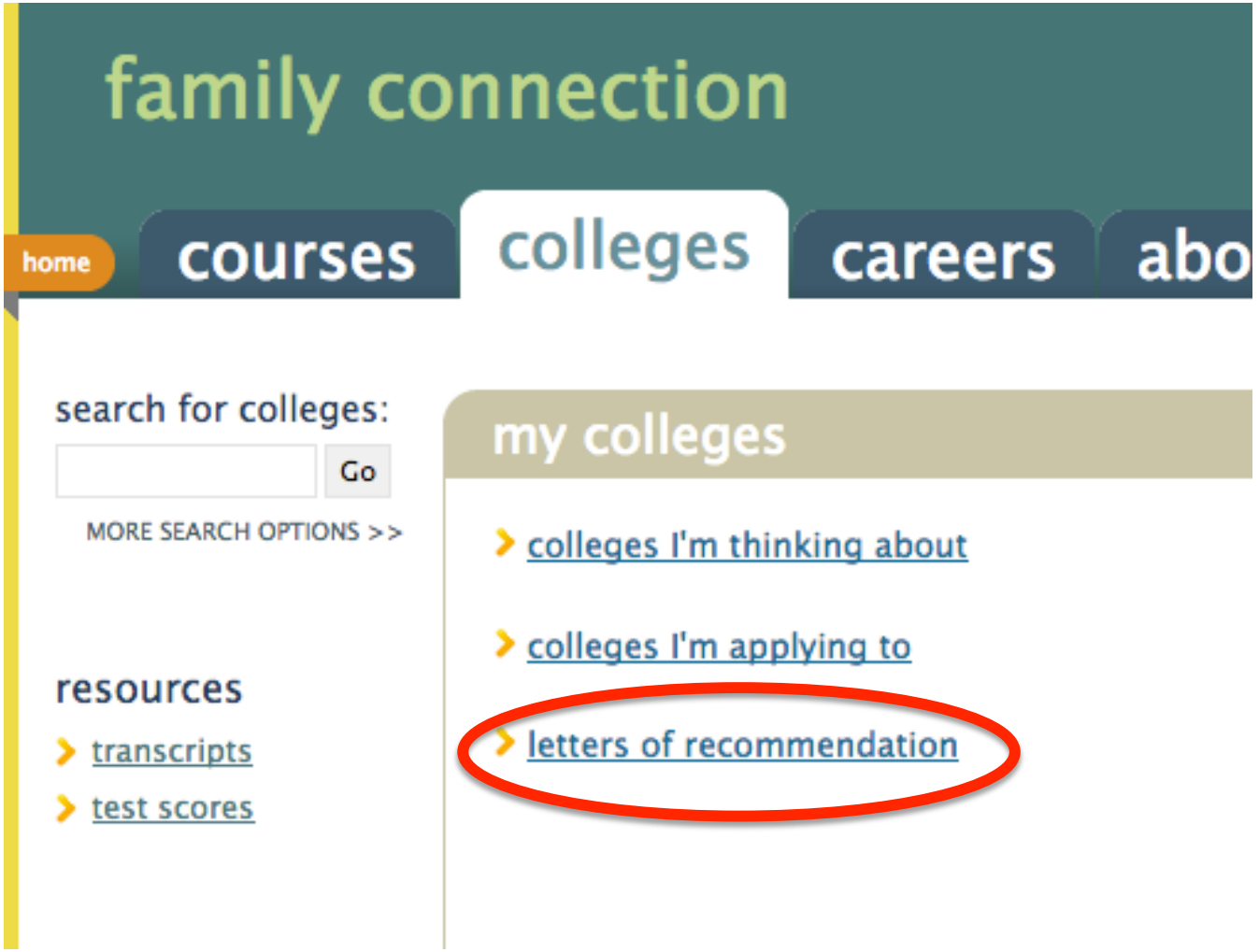


Naviance –College List



Naviance – Teacher Letters



Request Transcripts

Return to Registrar

1-3 = free
4 or more
= $2 each

Transcripts will be released after Oct. 1 once class rank computed.

Phone:

E-Mail Addres

Graduation Year:

Teachers Writing Your Letters of Recommendation:

(List below)

Rolling, etc.)

Date

Allow 20 school days for processing.

Best times to bring requests 9:30-12:30

Request Transcripts

Application Deadline Date	Application Deadline Type* (EA, ED, Priority, Regular, Rolling, etc.)	Are you using the Common App? (Y or N)	Do you need a Counselor Letter of Recommendation (Y or N)

Student researches this information and provides to Atholton.
Contact Admissions office of school(s).

What is on a transcript?

- Course names
- Final grade for all courses grades 9-11
- Weighted GPA
- Unweighted GPA
- Class rank (calculated ~ Oct. 1)

Mid Year and Final Reports

- All colleges to which you apply will receive a mid year report.
  - Senior year Q1 and Q2 grades and midterm grades
- All colleges request a final transcript for admitted students.
- Forms and fees not required for these reports

Counselor Letters

Submit Counselor Information Form via Naviance.

On Transcript Request form, indicate which schools require letter.

(Y or N)

Provide 20 school days' notice to meet deadline.

Check in with counselor. (optional)

Teacher Letters

Verbally request letter from teacher.

Submit blue form (transcript request) to registrar.

Give teacher yellow form.

(Teacher Recommendation Request Form)

Naviance Tasks

Invite teachers to complete letters. Complete teacher survey.

Give 20 school days' notice to meet deadline.

Thank your teacher !

SAT & ACT Scores

- Not sent via HCPSS
- Requests completed online:
  - www.collegeboard.com
  - www.act.org

What Happens Next?

- Counselors and Registrar will submit documents by college deadlines, if request received on time.
- Colleges will upload and review materials according to their schedule.
- It may take a few weeks for colleges to match your materials with your application.
- Call college for questions.

FAFSA night

Wednesday, September 27th
7:00pm
Centennial High School
Auditorium

This evening will help Senior parents navigate the Free Application for Federal Student Aid (FAFSA) forms that should be completed by every college bound student regardless of economic need, to help ensure eligibility for any kind of scholarship.

Howard County

Sunday, October 15, 2017
1:00-3:00 pm

Howard Community College

We Are Here
To Help

Dawn Mosisa-Lowe

Director,
Financial Aid Services
Howard Community College